REQUEST FOR PUBLIC RECORDS

FOR MUNICIPAL USE ONLY

Date Received: __________________________ Date of Response: __________________________
Time: __________________________ Time: __________________________

Name: __________________________
Address: __________________________

Information Requested

[_______] Copy of Minutes [specify board or entity, date, topic or other identifying information]

[_______] Copy of Ordinance or Resolution [specify date, topic or other identifying information]

[_______] Police Accident Report
Fee: __________
Date & Names: __________________________
Other: [specify]

[_______] Information on a Specific Property
Address: __________________________
Block: __________ Lot: __________

Information on a Development Application
Address: __________________________
Block: __________ Lot: __________

[_______] Municipal Lien Search
Fee [N.J.S.A. 54:5-14]: $10.00
Municipal Lien Searches are provided by the designated search officer and will be provided
within 15 days after the request is received and the fee paid, as provided by N.J.S.A. 54:5-11, et
seq.

[_______] List of Property Owners within 200'
Fee: ______
As provided in N.J.S.A. 40:55D-12, the fee is the greater of $.25 per name or $10.00

[_______] License Information [Specify]

Deposit: __________________________

Applicant __________________________ Date __________________________
Municipal Clerk __________________________ Date __________________________