

## General Instructions to Complete the Solid Waste Collection District (SWCD) Budget Workbook

- a) This workbook shall be used for completing the Solid Waste Collection District Introduced and Adopted Budgets.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray sections of the worksheet.
- e) Begin by navigating to the "Key Inputs" tab.

Select the municipality (and county) by clicking on the arrow on the right side. This will populate the entity name

- f) and county. Continue to complete each of the fields in order to populate standard information throughout the workbook.

- g) In all applicable signature lines, insert the email address of the applicable official.

Once approved by the Governing Body, the completed Introduced Budget must be submitted to the Division via the

- h) FAST "Introduced Budget" record portal and it must be precisely named as:

**<municode>\_swcd\_introbudget\_20xx (all 4 digits municode must be included).**

Once approved by the Governing Body, the completed Adopted Budget must be submitted to the Division via the

- i) FAST "Adopted Budget" record portal and it must be precisely named as:

**<municode>\_swcd\_adoptbudget\_20xx (all 4 digits municode must be included).**

- j) Only the Chief Financial Officer has access to the "Submit for Review" tab within the FAST portal.

- k) If copying data from a prior workbook, utilize the copy and paste-special values functionality built into Excel to preserve formatting.

**Information Required for  
SWCD Budget Document:**

Name and County of Municipality  
Full Name of Municipality  
County of Municipality  
Name of Municipality  
Type  
Governing Body Type  
Location  
Address  
Address  
Phone  
Fax

Clerk  
Tax Collector  
Chief Financial Officer  
Registered Municipal Accountant  
Municipal Attorney

Newspaper

Date of Introduction  
Date of Advertisement  
Date of Public Hearing

Time of Public Hearing

Net Valuation Taxable Current  
Net Valuation Taxable Prior

**SWCD Budget Version 2024.0****Responses and Data**

Aberdeen Township, Monmouth County

TOWNSHIP OF ABERDEEN  
MONMOUTH  
ABERDEEN  
TOWNSHIP  
COUNCIL MEMBERS  
1 Aberdeen Sq  
Township of Aberdeen NJ, 07747  
1 Aberdeen Sq  
732-583-4200

**Cert #**

Melissa Pfeifer	C-1925
Marie Taylor	T-1538
Angela Morin	N-0438
Robert Swisher	439
Joseph Decotis	

Asbury Park Press

Day	Month
18	April
24	April
16	May

7:30 PM

3,076,814,300  
3,411,425,500  
(334,611,200)

Budget Year	2024	Budget Year Type:	Calendar Year
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Municipal Code 1330



**Date of Original Appt.**

10/4/2021

# 2024 MUNICIPAL DATA SHEET OF A SOLID WASTE COLLECTION DISTRICT

(MUST ACCOMPANY 2024 BUDGET)

MUNICIPALITY: TOWNSHIP OF ABERDEEN

COUNTY: MONMOUTH

Fred Tagliarini  
Mayor's Name

12/31/2025  
Term Expires

## Municipal Officials

Melissa Pfeifer  
Municipal Clerk

Marie Taylor  
Tax Collector

Angela Morin  
Chief Financial Officer

Robert Swisher  
Registered Municipal Accountant

Joseph Decotis  
Municipal Attorney

10/4/2021  
Date of Orig. Appt.

C-1925

Cert. No.

T-1538

Cert. No.

N-0438

Cert. No.

439

Lic. No.

## Official Mailing Address of Solid Waste Collection District

1 Aberdeen Sq  
Township of Aberdeen NJ, 07747  
1 Aberdeen Sq

Fax #: \_\_\_\_\_

## Governing Body Members

Name

Term Expires

Margaret Montone

12/31/2025

Joseph Martucci

12/31/2025

Greg Cannon

12/31/2027

Robert Swindle

12/31/2027

Connie Kelly

12/31/2027

Arthur Hirsch

12/31/2027

Pursuant to Public Law 2002, Chapter 126 - N.J.S.A. 40:66-10 is amended to read: "any municipality which operates a "Solid Waste Collection District" as of December 31, 1989, shall determine the amount of money necessary for the support of the solid waste collection district. The amount so determined shall become part of the municipal budget and subject to approval by the director".



**New Jersey Department of Community Affairs  
Division of Local Government Services**

**Budget Approval of a Solid Waste Collection District  
(P.L. 2001, c. 126)**

1. Please describe the services provided by the Solid Waste Collection District (SWCD) (i.e. collection, disposal, tipping fees, etc.):

[Large empty rectangular box for response]

2. What percentage of your municipality is serviced by the district?

**98%**

If you are requesting an expansion of the district, please provide a map showing the current district and the proposed expansion. Also explain the background, fiscal impact on the district's budget, and reasons to expand the district (attach additional documentation if necessary).

[Large empty rectangular box for response]

3. If less than 100% of the municipality is in the district, what arrangements are made for the provision of trash removal to the balance of the municipality?

[Large empty rectangular box for response]

4. Are services provided by municipal employees or are they contractual? If contractual, please state the name of the vendor, contract period, services provided and maximum contract amount.

[Large empty rectangular box for response]

5. Do the employees of the district provide any other services in the municipality other than trash removal? If so, please explain.

[Large empty rectangular box for response]

**2024**  
**SOLID WASTE COLLECTION DISTRICT BUDGET**

Solid Waste Collection District Budget of the TOWNSHIP of ABERDEEN, County of MONMOUTH for the Fiscal Year 2024.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

18 day of April, 2024  
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 18 day of April, 2024

Melissa Pfieffer  
Clerk  
Township of Aberdeen NJ, 07747  
Address  
1 Aberdeen Sq  
Address  
732-583-4200  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 18 day of April, 2024

Robert Swisher  
Registered Municipal Accountant  
Westfield, NJ 07090  
Address

308 E. Broad St  
Address  
908-789-9300  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 18 day of April, 2024

Angela Morin  
Chief Financial Officer

**DO NOT USE THESE SPACES**

**CERTIFICATION OF ADOPTED BUDGET**

*(Do not advertise this Certification form)*

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated: \_\_\_\_\_, 2024

By: \_\_\_\_\_

# SOLID WASTE COLLECTION DISTRICT BUDGET RESOLUTION

## Section 1.

Solid Waste Collection District Budget of the TOWNSHIP of ABERDEEN, County of MONMOUTH for the Fiscal Year 2024

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Solid Waste Collection District Budget for the year 2024;

Be it Further Resolved, that said Budget be published in the

Asbury Park Press

in the issue of #REF!, 2024

The Governing Body of the TOWNSHIP of ABERDEEN does hereby approve the following as the Budget for the year 2024:

### RECORDED VOTE

(Insert last name)

Ayes **Joseph Martucci**  
**Fred Tagliarini**  
**Greg Cannon**  
**Connie Kelly**  
**Robert Swindle**  
**Arthur Hirsh**  
**Margaret Montone**

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the

of ABERDEEN, County of

COUNCIL MEMBERS of the TOWNSHIP

MONMOUTH, on April 18, 2024.

A Hearing on the Budget and Tax Resolution will be held at

1 Aberdeen Sq, on April 24, 2024 at

7:30 PM o'clock            at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

## EXPLANATORY STATEMENT - (Continued)

## BUDGET MESSAGE

<u>Appropriation "CAPS"</u>	<u>LEVY CAP CALCULATION</u>
<p>N.J.S.A. 40A:4-45.44 through 45.47 established a formula that limits increase in each local unit's 'Amount to be Raised by Taxation'. The Tax Levy Cap for the year 2024 is calculated as follows:</p>	<p>Prior Year Amount to be Raised by Taxation for Special District Purpose:  Less: Prior Year Capital Improvement Fund &amp; Down Payments:  Less: Prior Year Deferred Charges to Future Taxation Unfunded:</p> <p>Net Prior Year Tax Levy for Special District Tax for Cap Calculation:  Plus: 2% CAP Increase</p> <p>Adjusted Tax Levy Prior to Exclusion</p> <p>Exclusions:  Changes in Debt Service &amp; Existing County Leases  Allowable Pension Increases  Allowable Health Benefit Increases  Capital Imp. Fund and/or Down Payment on Improvements  Deferred Charges to Future Taxation Unfunded</p> <p>Total Exclusions  Less: Cancelled or Unexpended Exclusions</p> <p>Adjusted Tax Levy  Additions:  New Ratables - Increase on Valuations  CAP Bank Utilized in Current Year</p> <p>Maximum Allowable Amount to be Raised by Taxation  Amount to be Raised by Taxation for Municipal Purposes  Amount of Levy CAP Remaining</p>

NOTE:

Sheet 3

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

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2,661,269

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2,661,269

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53,225

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2,714,494

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2,714,494

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2,718,271

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2,714,494

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3,777

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# **SOLID WASTE COLLECTION DISTRICT BUDGET**

# **SOLID WASTE COLLECTION DISTRICT BUDGET**

# SOLID WASTE COLLECTION DISTRICT BUDGET

APPROPRIATIONS FOR SOLID WASTE COLLECTION DISTRICT	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Deferred Charges and Statutory Expenditures:</b>	xxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
<b>DEFERRED CHARGES:</b>	xxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Emergency Authorizations				xxxxxxxxxx	-		xxxxxxxxxx
Deferred Charges expenditure without Appr		41,730.97		xxxxxxxxxx	-		xxxxxxxxxx
Deferred Charges Over Expend of Appr Res		10,510.22		xxxxxxxxxx	-		xxxxxxxxxx
Overexpenditure of Appropriations		35,026.39		xxxxxxxxxx	-		xxxxxxxxxx
				xxxxxxxxxx	-		xxxxxxxxxx
<b>STATUTORY EXPENDITURES:</b>	xxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Contribution To:							
Public Employee's Retirement System		48,917.88	47,672.00		47,672.00	47,672.00	-
Social Security System (O.A.S.I.)		45,000.00	42,000.00		42,000.00	41,436.64	563.36
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)					-		-
					-		-
					-		-
					-		-
<b>Judgements</b>					-		xxxxxxxxxx
<b>Deficit in Operations in Prior Years</b>				xxxxxxxxxx	-		xxxxxxxxxx
<b>Surplus (General Budget )</b>			40,000.00	xxxxxxxxxx	40,000.00		xxxxxxxxxx
<b>Total Solid Waste Collection District Appropriations</b>		2,790,610.10	2,798,313.00	-	2,798,313.00	2,726,107.51	32,205.49

## SECTION 2 - UPON ADOPTION FOR YEAR 2024

### RESOLUTION

Be it Resolved by the COUNCIL MEMBERS of the TOWNSHIP  
 of ABERDEEN, County of MONMOUTH that the budget hereinbefore set forth is hereby  
 adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

(a) \$ 2,714,494.38 (Item 2 below) for Solid Waste Collection District

**RECORDED VOTE**

(Insert last name)

Ayes

Nays

Abstained

Absent

### SUMMARY OF REVENUES AND APPROPRIATIONS

1. GENERAL REVENUES		\$	-
Surplus Anticipated		\$	-
Miscellaneous Revenues Anticipated		\$	76,115.72
2. AMOUNT TO BE RAISED BY TAXATION FOR SOLID WASTE COLLECTION DISTRICT		\$	2,714,494.38
<b>Total Revenues</b>		\$	2,790,610.10
3. GENERAL APPROPRIATIONS		\$	-
Operations		\$	2,609,424.64
Deferred Charges		\$	87,267.58
Statutory Expenditures		\$	93,917.88
Judgements		\$	-
Deficit in Operations in Prior Years		\$	-
Surplus (General Budget)		\$	-
<b>Total Appropriations</b>		\$	2,790,610.10

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the [REDACTED] day of [REDACTED], 2024. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of the Division of Local Government Services.

Certified by me this [REDACTED] day of [REDACTED], 2024, [REDACTED], Clerk

*[Signature]*